

**ST PIUS X CATHOLIC PRIMARY SCHOOL
P&F ASSOCIATION**

**GENERAL MEETING #1
Wednesday 9th March 2016 at 7.00pm
St Pius X School Library**

MINUTES

- **Opening Prayer 7.30pm**

- **Attendees:** Clare Bingwa, Lisa Di Toro, Kirsty Burnett, Tiffany Johnson, Brett Wilkie, Antonella Zaninovich, Rebecca Bhat, Tara Pike, Tanja Petkovic, Maria Hawkins, Janelle Davies, Kylie Inferrera, Fiona Cartwright, Michelle Sertis, Lisa Peacock, Lidia Pino, Kate Thomson

- **Apologies:** Katie McCarthy, Daine Burnett, Claire Griffiths, Anastasia Gotjomanos, Kelly Prindiville, Dee Fris, Deidre Gleeson

- Welcome from President Lidia Pino

- **Quorum Present – Confirmed**

- **Confirmation of previous minutes (4th November 2015)**
 - Accepted by Maria Hawkins Seconded by Lisa Di Toro

- **Business arising from previous minutes**
 - Review of actions - No actions carried over from 2015
 - The decision was made to not undertake a P&F Sundowner this year and instead to focus on the end of year school Xmas party and school picnic as it is too hard to get enough support for the event to break even.

- **Correspondence In & Out:**
 - Jam DJ Services
 - SDERA News (magazine)

- **Reports**
 - **Principal – (See Attached)** Presented by Brett Wilkie in Mr Burnett's absence

- **School Board** – no representative from the Board present so Lidia Pino gave an update
- Capital works – There has been issues with the building project possibly due to a lack of communication between the builder and architect. There is a substantial list of defects which the school is currently working through with the builder. The school has been disappointed with the delay and also some of the finishes.
- **Treasurer** – (See Attached) Presented by Tanja Petkovic
 - The school has a current cheque account balance of approximately \$20000. There is approximately \$4000 in expenses still to come out however money will come back in after the winter uniforms are ordered.
- **Uniform Shop** presented by Antonella Zaninovich
 - Upcoming winter fittings for Year 1's and new families
 - Spartans are no longer giving credits for elastic breaking on hats. The school will no longer be replacing hats with broken elastics.
 - The uniform shop is moving and will be open for business at its new location on Friday (11/03/16)
 - Leavers shirts will be ready for Term 2
- **Class Representatives & Event Coordinators** presented by Maria Hawkins
 - Tickets are currently selling for the Easter Raffle. The draw will be at 2.30pm on Thursday 24th March.
 - The movie night is this Friday (11/03/16)
 - The quiz night is Friday 1st April in the parish hall and tickets are already selling
 - At the end of term the slips will be sent out for Mother's Day and the gifts have already arrived.
- **General Business**
 - Motion: During the course of 2016 the P&F Executive Committee will arrange a number of events for the school community. It is proposed that the P&F Executive Committee be authorised to spend up to \$500 per P&F event without approval from a General Meeting. All expenditure will be reported by the Treasurer at the following General Meeting.
 - Passed by Kirsty Burnett Seconded by Tara Pike
 - Expenditure for Motion: This was no longer required as we had already passed the motion above.
 - Motion: Proposal to pass the paying of \$1096.50 for the gifts for the mother's day stall.
 - Passed by Tara Pike Seconded by Clare Bingwa

- There was positive feedback on the format for the Sacrament of Reconciliation this year. It was agreed it was a better format this year as it was more about the children.
 - The major fundraiser will be October 29th. The event is still to be decided upon. The P&F Art Night to be held on the 24th June is the 2nd fundraiser.
 - Naturescape: Daine is still working on a design and will report his progress at the next P&F Exec meeting
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- **Closing Prayer: 8.00pm**

Attachments:

- 1. Principal's Report**
- 2. Treasurer's Report**



P&F Report – 9th March 2016

Catholic Identity: We were involved in the celebrating of Fr Blasco's 50th Golden Jubilee with the Parish. This is an amazing achievement by Fr Blasco and we enjoyed celebrating this event with him. Congratulations to all involved.

We have begun the season of Lent with Ash Wednesday Mass. This was wonderful to see all the students from PP - 6 attending the celebration and the active participation in the church.

Sacramental program has begun with the preparation through Parent Workshop and Commitments Masses with the Year 3 children and their parents.

- Commissioning Masses for all staff.
- Planning for Sacramental Program for 2016 and school celebrations.
- School Blessing by Fr Blasco at assembly.
- Preparation for the Sacrament of Penance with the Year 3 class.
- Prayer Service PP and Year 5.
- Preparation for the Stations of the Cross.

Education: The staff have conducted our Parent Nights and information sessions. All programs are now back up and running as we had issues with space due to the delay in the buildings being ready. All is now back and functional and it continues to move onto the next stages.

- OLI – Assessment Schedule for Pre-Primary – we are a trial school in 2015 now this is to be implemented across all schools in 2016.
- SPOTS (Speech Pathology and Occupational Therapy Screening) Testing begins next week for Kindy students.
- Discussion on school priorities for 2016 and the processes around these with our Strategic Plan.

Stewardship: The main effort has been around the building process and accommodating the day to day requests. The flexibility of the staff and students has been outstanding and the 'extras' that staff have had to do in trying conditions has been a real credit to them. We have made changes to our retreat coming up to accommodate this and say thank you.

- Census completed and sent in.
- Catholic Education Leadership Meeting 23rd February.
- Early Years Leadership Group.
- Combined Leadership Cluster Meetings.
- ELM Structure and first meeting – ECE, Literacy and Numeracy.

Community: The P&F conducted our Welcome Morning Tea and function last week with reasonable numbers.

Conversation with Hensman Street regarding 3 Year Old program and strategies we could use to assist this process.

- Tennis Lessons have commenced.
- Discussion with surrounding schools regarding 3 Year Old Program.

**St Pius X School P & F Association
Treasurer Report as at 7/3/2016**

Cheque Account

Opening Balance 1/1/2016	33,530.04
Add: Receipts since 1/1/2016	
Canteen	0.00
Uniforms	7,025.01
P&F Levy	143.75
Interest on Cheque account	43.58
Easter Raffle	0.00
Mothers Day	0.00
Costume Hire	0.00
Movie Night K-Y3	0.00
Fathers Day stall	0.00
Quiz night	0.00
Entertainment Book	0.00
Fathers Day Stall	0.00
Sports day sausage sizzle	0.00
Bingo	0.00
Aqua Bar	0.00
Mothers Day Morning Tea	0.00
Disco	0.00
Read-a-thon	0.00
Misc	245.60
Donations	0.00
Christmas Picnic	0.00
	7,457.94
Less: Payments since 1/1/2016	
AGM	0.00
Uniforms	18,756.94
P&F Membership	0.00
School Disco	0.00
Insurance	932.82
Fathers Day Stall	0.00
Read-a-thon	0.00
Easter Raffle	60.00
Mothers Day stall	0.00
Movie Night K-Y3	0.00
Bingo	0.00
Entertainment Book	0.00
Donations	0.00
Sports Day Sausage Sizzle	0.00
Fathers Day sausage sizzle	0.00
Quiz night	0.00
Mothers Day Morning Tea	322.50
Christmas Picnic	569.40
Grandparents Day	0.00
Bank Fees	5.00
Sundowner	0.00
Merchant Bank Fees	173.20
	20,819.86
Total Profit/(Loss) attributable to P & F	(13,361.92)
Less: Transfer to school	0.00
	(13,361.92)
Add:	
Unpresented cheques as at	101.00
Less:	
Deposits made after statement	0.00
Closing Balance on Cheque Account	20,269.12
Cheque Account balance as at	7/03/2016 20,168.12

Outstanding accounts			
Uniform Shop - due February 2016			
	Nell Gray	Back order	3457.85
	Spartan	Credit owing #252244	-38.95
	Spartan	Credit owing #252245	-8.51
	Bright Star Kids	Credit owing	-220.38
	Smart Gift Ideas	Mothers Day Stall	1096.50
	Westoz Food Dist.	Ice cream 2of2	101.00
			4387.51

Available Cash	
add	
Cheque + Online Saver + Deposits after Statement	20,168
less	
Unpresented Cheques + Outstanding Accounts	4,489
	= 24,657

Summary of P & F Events 2015			
Event	Expenses	Receipts	Profit/Loss
Easter Raffle			0
Mothers Day Stall			0
Entertainment Book			0
Disco			0
Childrens Quiz night			0
Movie Night			0
Fathers Day Breakfast			0
Sports day sausage sizzle			0
Fathers Day Stall			0
Read-a-thon			0
Christmas picnic			0
Misc			0
Sundowner			0
Mothers Day Morning Tea			0
	0	0	0
Bingo	0	0	0
Total	0	0	0

Uniform Shop			
	Expenses	Receipts	Profit/Loss
Uniform Shop		7,025	7,025
Outstanding accounts			7,025

Transfers to School and Donations	
Purpose	Amount

	Total	
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