

# St Pius X School



## Enrolment Application

A Catholic Co-Educational Application Form

3 Year Old Kindergarten to Year 6



Corner Ley Street & Cloister Avenue  
MANNING. WA 6152  
Telephone: (08) 9416 5600  
Email: [admin@stpiusx.wa.edu.au](mailto:admin@stpiusx.wa.edu.au)

## **Enrolment Application Procedure:**

For your child's application to be accepted and processed please follow the following guidelines:

1. Applications will only be processed once all the correct documentation and payment has been received.
2. Applications must be signed by both parents;
3. The supporting documentation listed below, must accompany the application:
  - I. Copy of your child's Birth Certificate;
  - II. Copy of your child's Baptism Certificate (where applicable);
  - III. Copy of your child's Immunisation History Statement from Medicare;
  - IV. Parish Priest Reference (download from the school website). All catholic families are required to provide a Parish Priest Reference;
  - V. Non-refundable Enrolment Fee of \$50.00. We accept cash, credit or eftpos;
  - VI. Proof of Child's Citizenship/Residency or Visa type (where applicable);

Should you require further information regarding your application, please do not hesitate to contact the Administration Office on 9416 5600 or email [admin@stpiusx.wa.edu.au](mailto:admin@stpiusx.wa.edu.au)



**We look forward to welcoming you to our St Pius X School Community.**

# ST PIUS X SCHOOL



Cnr Ley Street & Cloister Avenue, Manning, WA 6152 | Phone (08) 9416 5600 | Fax (08) 9416 5601

Website: [www.stpiusx.wa.edu.au](http://www.stpiusx.wa.edu.au) Email: [admin@stpiusx.wa.edu.au](mailto:admin@stpiusx.wa.edu.au)

## Enrolment Application Form

Calendar Year for Enrolment: \_\_\_\_\_ Year Level: \_\_\_\_\_

### STUDENT INFORMATION

Student Surname: \_\_\_\_\_

Christian Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birthplace: \_\_\_\_\_

Birth Certificate Attached: \_\_\_\_\_ Yes/No

Gender:  Male  Female

Aboriginal/Torres Strait Islander: Yes/No

If yes to Aboriginal/Torres Strait Islander, then Group of Origin: \_\_\_\_\_

Nationality: \_\_\_\_\_

Australian Permanent Resident: \_\_\_\_\_ Yes/No

#### If born outside of Australia:

Date of arrival: \_\_\_\_\_ Visa Category Number: \_\_\_\_\_ Expiry Date of Visa: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Language Spoken at Home: \_\_\_\_\_

**A copy of the Visa must be provided for application for enrolment to proceed.**

Religious Denomination: \_\_\_\_\_

Parish Priest: \_\_\_\_\_

Parish: \_\_\_\_\_

Suburb: \_\_\_\_\_

Date of Reception of Sacraments:

Baptism Certificate Attached \_\_\_\_\_ Yes/No

Baptism \_\_\_\_\_ Reconciliation \_\_\_\_\_ First Communion \_\_\_\_\_ Confirmation \_\_\_\_\_

Previous School Attended \_\_\_\_\_

Location: \_\_\_\_\_ Year level: \_\_\_\_\_

### FAMILY INFORMATION

#### FEMALE PARENT OR GUARDIAN

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Email Address: \_\_\_\_\_

Religious Denomination: \_\_\_\_\_

Parish Priest: \_\_\_\_\_

Parish: \_\_\_\_\_

Suburb: \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Contact Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Marital Status: \_\_\_\_\_

**MALE PARENT OR GUARDIAN**

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Email Address: \_\_\_\_\_

Religious Denomination: \_\_\_\_\_ Parish Priest: \_\_\_\_\_

Parish: \_\_\_\_\_ Suburb: \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Student living with: Both Parents  Mother  Father  Guardian  Other

**CUSTODY/GUARDIANSHIP**

Name of person(s) with legal guardianship of the student: \_\_\_\_\_

If applicable a copy of any Parenting or Restraint Order is attached. Yes/No

Any other conditions enforced at law? \_\_\_\_\_

**SIBLINGS CURRENTLY ATTENDING ST PIUS X SCHOOL**

Name	Year Level	Name	Year Level
_____	_____	_____	_____
_____	_____	_____	_____

**SIBLINGS CURRENTLY ATTENDING OTHER SCHOOLS**

Name	Year Level	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

**EMERGENCY CONTACT DETAILS ( OTHER THAN A PARENT/GUARDIAN**

1. Name: \_\_\_\_\_ Relation to Student: \_\_\_\_\_

Contact Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

2. Name: \_\_\_\_\_ Relation to Student: \_\_\_\_\_

Contact Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

## **MEDICAL INFORMATION**

### **IMMUNISATION RECORD**

F- fully immunised      N - not immunised      I - incomplete immunisation      P -personal objections

Measles       Mumps       Rubella       Tetanus       Diphtheria

Hepatitis B       Pertussis       Polio (OPV)       Immunisation Record Attached  
(Whooping Cough)      Yes/No

Family Doctor/Medical Clinic: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Dentist/Dental Clinic: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Medicare Number: \_\_\_\_\_ Ref No \_\_\_\_\_

Private Health Fund: \_\_\_\_\_ Blood Group: \_\_\_\_\_

(If known)

## **MEDICAL EMERGENCY AUTHORISATION**

*I authorise the school to seek medical/dental attention, call an ambulance or to hospitalise my son/daughter when considered necessary. I further authorise the school that if an emergency occurs requiring surgery, anaesthetic, oxygen, blood transfusion, medication and I/We are unable to be contacted within a reasonable time, I/We authorise the school to agree to medically recommended treatment by an accredited medical practitioner on my/our behalf.*

Signature of Parent(s)/Guardian(s): \_\_\_\_\_ Date: \_\_\_\_\_

FEMALE PARENT OR GUARDIAN

\_\_\_\_\_ Date: \_\_\_\_\_

MALE PARENT OR GUARDIAN

## **DISCLOSURE**

Do you agree that the information supplied on the *Student Information* and *Family Information* sections, can be provided to the relevant Parish Priest  
Yes/No

## **AGREEMENT**

I/we understand and accept that the completion of this application/enrolment form does not guarantee an enrolment interview. Successful applicants will be determined in accordance with the school's enrolment criteria.

I/we understand and accept that attendance at an interview does not guarantee an enrolment offer being made.

I/we understand that enrolment of a student in one Catholic school does not guarantee the enrolment of that student in any other Catholic school.

I/we have completed this application form fully and to the best of my/our knowledge. Further, I/we acknowledge and accept that if it can be demonstrated that I/we have knowingly withheld information relevant to the application/enrolment process, the principal reserves the right to refuse or terminate enrolment on that ground.

I/we have read and fully understand and agree that enrolment in a Catholic school means that we and our child will participate fully in all required aspects of the educational program of the school including the Religious Education program of the school.

I/we have read and fully understand that St Pius X is a fee paying school and agree to the terms and conditions set out in the school fee collection policy.

I/we agree to abide by the policies and directions of the school and the Catholic Education Commission of Western Australia as they are enacted from time to time.

Signature of Parent(s)/Guardian(s): \_\_\_\_\_ Date: \_\_\_\_\_  
FEMALE PARENT OR GUARDIAN

\_\_\_\_\_  
MALE PARENT OR GUARDIAN

**PLEASE NOTE: There is a non-refundable Application Fee of \$50 for a family that must accompany this application.**

***A copy of your child's Birth Certificate, Baptism Certificate, Immunisation Record, Passport, Visa are to accompany the Application for Enrolment form. Originals of these documents should be presented at the enrolment interview.***

**Please refer to our school website for our Enrolment Policy, CEWA Policies and other School Policies.**

**A Parish Priest Reference will be required.**

**Office Use Only**

Admission of this pupil is confirmed: \_\_\_\_\_ Date: \_\_\_\_\_

Principal

Date Admitted: \_\_\_\_\_ Application Fee Date Paid: \_\_\_\_\_ Year: Level \_\_\_\_\_



## CATHOLIC EDUCATION WESTERN AUSTRALIA LTD PRIVACY COLLECTION NOTICE

1. Catholic Education Western Australia Limited ('We') collect personal information, including sensitive information about you. This may be in writing, through technology systems or in the course of conversations. The primary purpose of collecting your information is to support the design and safe delivery of the educational programme to each student in their CEWA community of faith. As a Catholic Education Western Australia (CEWA) school, St Pius X Catholic Primary School collects, stores, uses, and discloses your personal information in accordance with the CEWA Privacy Policy and Privacy Collection Notices you may find here.
2. Some of the information we collect is to satisfy our legal obligations, particularly to enable the Principal and CEWA to discharge their duty of care.
3. The law also requires us to collect, use and disclose certain information. These include and are not limited to the School Education Act (WA) 1999, the Children and Community Services Act (WA) 2004, and common law.
4. Health information about students is sensitive information within the terms of the Privacy Act 1988. We may collect such information about students from time to time.
5. A student's enrolment may be delayed or prevented and their education adversely affected if CEWA cannot collect certain personal information. This is particularly so where the information is relevant to the health and safety of the student, other students and/or staff.

CEWA may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:

- other CEWA and government schools and teachers at those schools;
- staff and governing bodies of order accountable schools who are CEWA members;
- government departments (including for policy and funding purposes);
- The Catholic Education Office, the parish and the Archdiocese or Dioceses, other related church agencies/entities;
- medical practitioners;
- people providing educational, support and health services to CEWA, including specialist visiting teachers, tutors, coaches, volunteers, and counsellors;
- people participating in, ancillary or incidental to, digital communication such as Teams video and chats
- providers of learning and assessment tools;
- assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN);
- agencies and organisations to whom we are required to disclose personal information for education and research purposes;
- people providing administrative and financial services to CEWA;
- anyone you authorise CEWA to disclose information to; and
- anyone to whom CEWA is required or authorised to disclose the information to by law, including child protection laws.

6. Personal information collected from students is regularly disclosed to their parents or guardians.
7. If you make an enrolment application to another CEWA or government school, personal information provided during the application stage may be used in this process. This personal information may include health information and is used for the purpose of considering and administering the enrolment.
8. CEWA uses centralised information management and storage systems ('Systems'). These Systems are provided by CEWA and third-party service providers. Personal information is stored with and accessible by those providers for the purpose of providing services to CEWA.
9. CEWA may use online or 'cloud' service providers to store personal information and to provide services that involve the use of personal information, such as services relating to email, instant messaging, online education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's server which may be situated outside Australia. Further information about CEWA's use of on online or 'cloud' service providers is contained in CEWA's Statutory Privacy Policy.
10. CEWA's Statutory Privacy Policy, accessible on CEWA's website, sets out how you may seek access and correct your personal information. However, access may be refused in certain circumstances such as where access would have an unreasonable effect on the privacy of others, where access may result in a breach of CEWA's duty of care to the student, where students have provided information in confidence or where CEWA is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).
11. CEWA's Statutory Privacy Policy also sets out how you can make a complaint about a Privacy breach and how the complaint will be handled.
12. CEWA may engage in fundraising activities. Your information may be used to make an appeal to you. It may also be disclosed to organisations that assist CEWA's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
13. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines, and on our website, or otherwise shared with the CEWA community. This may include photographs and videos of student activities such as sporting events, concerts and plays, school camps and school excursions. CEWA will obtain permissions from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos or other identifying material in our promotions or otherwise make this material available to the public such as on the internet.
14. If you provide CEWA with others' personal information, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why.
15. As with all decisions concerning children, the best interests of the student are a primary and overriding consideration in the management of information. A student's right to safety prevails above all other considerations, including theirs and others' right to privacy.